

**CEPTAM**

**(FORMAT OF CERTIFICATE TO BE SUBMITTED BY CENTRAL GOVERNMENT  
CIVILIAN EMPLOYEES/DEPARTMENTAL CANDIDATES SEEKING AGE-  
RELAXATION)**

**(To be filled by the Head of the Office or Department in which the candidate is  
working).**

It is certified that Shri/Smt/Km.\* \_\_\_\_\_ is a Central Government Civilian employees and is holding the post of \_\_\_\_\_ in the pay scale of Rs. \_\_\_\_\_ with 3 years of regular service in the grade as on closing date of CEPTAM-09/TECH A Advertisement. There is no objection to his/her appearing for CEPTAM-09/TECH A examinations.

Place:

Date:

Signature \_\_\_\_\_

Name \_\_\_\_\_

Official Seal \_\_\_\_\_

**\*Strike out whichever is not applicable**

**CEPTAM**

**UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMAN(Ex-S) CANDIDATE**

I undertake that, if selected on the basis of recruitment/ examination to which the application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/ discharged from the Armed Forces and that I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen (Re-employed in Central Civil Services and posts rules, 1979, as mentioned from time to time).

I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-S in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.) by availing of the concession of reservation of vacancies admissible to Ex-S.

I further furnish the following information:

- a) Date of appointment in Armed Forces : \_\_\_\_\_
- b) My last Unit/Corps : \_\_\_\_\_
- c) Length of Service in Armed Forces : \_\_\_\_\_
- d) Date of discharge : \_\_\_\_\_
- e) If serving, the date of discharge shall be within one year from the date of publication of CEPTAM-09/TECH A Advertisement.

**Place:**

**(Signature of the Candidate)**

**Date:**

**Name:**

**Rank:**

**C E P T A M**

**(The format of certificate to be produced by Scheduled Caste & Scheduled Tribe candidates applying for appointment to posts under the Government of India)**

A Candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the Sub-Divisional officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter of \_\_\_\_\_ village/town/\*in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the Caste/Tribes \_\_\_\_\_ which is recognized as a Scheduled Castes/Scheduled Tribes\* under:-

- The Constitution (Scheduled Castes) order, 1950
- The Constitution (Scheduled Tribes) order, 1950
- The Constitution (Scheduled Castes) Union Territories order, 1951\*
- The Constitution (Scheduled Tribes) Union Territories Order, 1951\*
- As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North Eastern Area (Reorganization) Act 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.
- The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962
- The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order 1962 @
- The Constitution (Pondicherry) Scheduled Castes Order 1964@
- The Constitution (Scheduled Tribes) (Uttar Pradesh) order, 1967@
- The Constitution (Goa, Daman & Diu) Scheduled Castes order, 1968@
- The Constitution (Goa, Daman & Diu) Scheduled Tribes order, 1968@
- The Constitution (Nagaland) Scheduled Tribes Order, 1970@
- The Constitution (Sikkim) Scheduled Caste Order 1978@
- The Constitution (Sikkim) Scheduled Tribes Order 1978@
- The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@
- The Constitution (Jammu & Kashmir) Scheduled Caste Order 1956@
- The Constitution (SC) orders (Amendment) Act, 1990@
- The Constitution (ST) orders (Amendment) Ordinance 1991@
- The Constitution (ST) orders (Second Amendment) Act 991@
- The Constitution (ST) orders (Amendment) Ordinance 1996
- The Scheduled Caste and Scheduled Tribes Orders(Amendment) Act, 2002
- The Constitution (Scheduled Caste) orders (Amendment) Act, 2002
- The Constitution (Scheduled Caste and Scheduled Tribes) orders (Amendment) Act, 2002
- % 2 Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This Certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati \_\_\_\_\_ Father/ mother Sh./Smt. \_\_\_\_\_ of village \_\_\_\_\_ Distt. \_\_\_\_\_ Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who belong to the \_\_\_\_\_ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union/Territory\* issued by \_\_\_\_\_ dated \_\_\_\_\_.

%3 Sh./Smt./Kumari and /or\* his /her family ordinarily reside(s) in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* \_\_\_\_\_ of the State/Union Territory of \_\_\_\_\_.

Place \_\_\_\_\_ Signature \_\_\_\_\_  
Date \_\_\_\_\_ \*\* Designation \_\_\_\_\_  
(with seal of office)

\* Please delete the words which are not applicable  
@ Please quote specific presidential order  
% Delete the paragraph which is not applicable  
NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue Caste /Tribe Certificates:  
(i) District Magistrate/Additional District Magistrate/ Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/ Ist Class Stipendiary Magistrate /Sub-Divisional Magistrate/Presidency Magistrate/Extra-Asst Commissioner/ Taluka Magistrate / Executive Magistrate.  
(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.  
(iii) Revenue Officers not below the rank of Tehsildar.  
(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides. NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

**C E P T A M****(FORMAT OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.) (G-1 Dept of per. & Trg. OM NO 36033/28/94-Estt. (Res), dated 2-7-1997**

This is to certify that Shri/Smt./Km.\* \_\_\_\_\_ Son/daughter/wife of Sh./Smt.\* \_\_\_\_\_ of village/town \_\_\_\_\_ District/Division \_\_\_\_\_ in the \_\_\_\_\_ state belongs to the \_\_\_\_\_ community which is recognized as a backward class under:

- i) Resolution No. 12011/68/93-BCC dated the 10th September, 1993, published in the Gazette of India Extraordinary-Part I, Section I, No.186 dated 13th September, 1993.
- ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I Section I No. 163, dated 20th October 1994
- iii) Resolution No. 12011/7/95-BCC, dated the 24th May 1995 published in the Gazette of India extraordinary Part I Section I No. 88, dated 25th May, 1995.
- iv) Resolution No. 12011/96/94-BCC dated 9th March, 1996
- v) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996 published in the Gazette of India extraordinary Part I Section I No. 210, dated the 11th December 1996.
- vi) Resolution No. 12011/13/97-BCC dated 3rd December, 1997
- vii) Resolution No. 12011/99/94-BCC dated 11th December, 1997
- viii) Resolution No. 12011/68/98-BCC dated 27th October, 1999
- ix) Resolution No. 12011/88/98-BCC, dated the 6th December, 1999 published in the Gazette of India extraordinary Part- I Section I No. 270 dated 6th December 1999
- x) Resolution No. 12011/36/99-BCC, dated 4th April ,2000 published in the Gazette of India extraordinary Part- I Section I No.71 dated 4<sup>th</sup> April 2000.
- xi) Resolution No. 12011/44/99-BCC, dated 21.9.2000 published in the Gazette of India extraordinary Part- I Section I No. 210 dated 21.09.2000.
- xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001
- xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003
- xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004
- xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section No. 210 dated 16/01/2006.
- xvi) Resolution No. 12011/14/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I Section No. 67 dated 12/03/2007.
- xvii) Resolution No. 12015/4/2007-BCC dated 18/08/2010
- xviii) Resolution No. 12015/13/2010-BCC dated 08/12/2011

Shri /Smt/Km \_\_\_\_\_ and/or his/ her family ordinarily reside(s) in the \_\_\_\_\_ District/ Division of the \_\_\_\_\_ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India. Department of Personnel and Training O.M. No. 36012/22/93-Estt. (SCT) dated 08.09.1993. and modified vide Government of India, Department of Personnel & Training OM No. 36033/3/2004- Estt(Res) dated 14.10.2008 or the latest notification of the Government of India.

Dated:

District Magistrate/  
Deputy Commissioner/ Competent Authority

Seal

\*Strike out whichever is not applicable

Note:

(a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the people act 1950

(b) The authorities competent to issue caste certificates are indicated below:

(i) District Magistrate/additional Magistrate /Collector/Deputy Commissioner/additional deputy Commissioner/Deputy Collector/first Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate /Executive Magistrate /Extra Assistant Commissioner (not below the rank of First Class Stipendiary Magistrate) (ii) Chief Presidency Magistrate /additional Chief Presidency Magistrate /Presidency Magistrate (iii) Revenue Officer not below the rank of Tehsildar; and (iv) Sub Divisional Officer of the area where the candidate and/or his family resides.