



रक्षा अनुसंधान एवं विकास संगठन
DEFENCE RESEARCH &
DEVELOPMENT ORGANISATION
Ministry of Defence, Government of India
रक्षा मंत्रालय, भारत सरकार

Defence Research & Development Organization (DRDO)

Ministry of Defence, Government of
India

Help Guide For Vendor Registration Process

Version 1.0



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1 Preface

DRDO was formed in 1958 from the amalgamation of the then already functioning Technical Development Establishment (TDEs) of the Indian Army and the Directorate of Technical Development & Production (DTDP) with the Defence Science Organisation (DSO). DRDO was then a small organization with 10 establishments or laboratories. Over the years, it has grown multi-directionally in terms of the variety of subject disciplines, number of laboratories, achievements and stature.

Today, DRDO is a network of more than 50 laboratories which are deeply engaged in developing Defence technologies covering various disciplines, like aeronautics, armaments, electronics, combat vehicles, engineering systems, instrumentation, missiles, advanced computing and simulation, special materials, naval systems, life sciences, training, information systems and agriculture. Presently, the Organisation is backed by over 5000 scientists and about 25,000 other scientific, technical and supporting personnel. Several major projects for the development of missiles, armaments, light combat aircrafts, radars, electronic warfare systems etc. are on hand and significant achievements have already been made in several such technologies.



2 Intended Audience

This User Help Guide is exclusively developed for the use of Vendors. This Help Guide explain the process of Vendor Registration on DRDO site.



3 Registration Process

Register on DRDO Site

Login

Vendor

Dashboard New

Registration

Administrative

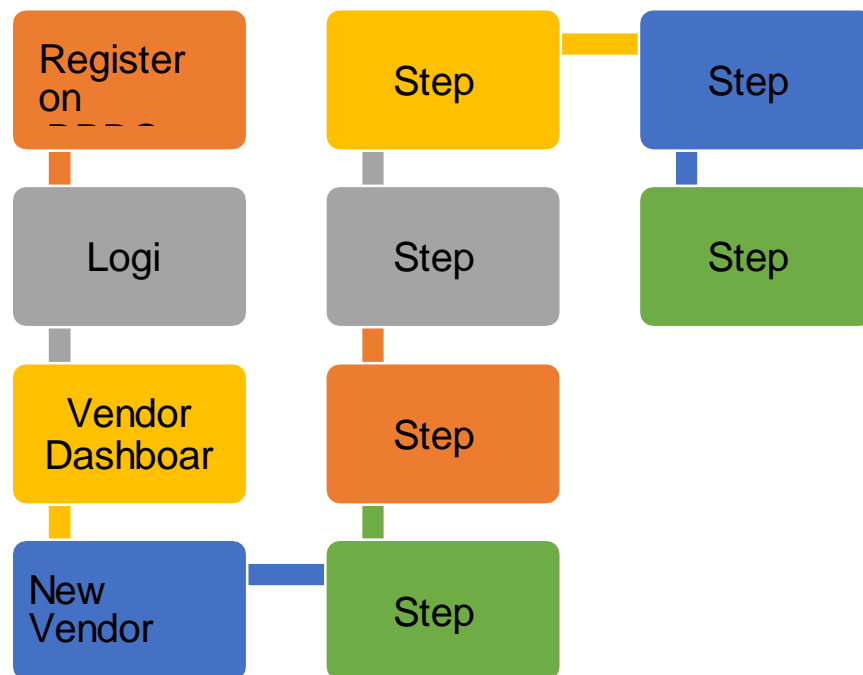
information Step 2

Step 3

Step 4

Step 5

Step 6





4 Registration

Create your new account on DRDO site.

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Home Organisation DRDO Outreach Careers Publications Contact Us

Create new account

Create new account

Registration/Firm Type *
Select

Name of the firm *

Email address *

Username *

Password *

Confirm password *

Landline PAN No. * Pan Card Image *
Choose File No file chosen
One file only.5 MB limit.Allowed types: png,gif,jpg,jpeg.

Mobile Number *

What code is in the image? *

Enter the characters shown in the image.

SUBMIT

Figure 4-1

Enter following details:

- Registration/Firm Type: Select registration / firm type from dropdown list
- Name of the firm: Enter name of the firm
- Email address: Enter email address
- Username: Enter username
- Password: Enter password
- Confirm password: re-enter password to confirm password
- Landline: Enter landline number
- PAN No.: Enter PAN number



- Pan Card Image: Click to select PAN card image **Note: One file only.5 MB limit. Allowed types: png gif jpg jpeg.**
- Mobile Number: Enter mobile number
- Image CAPTCHA: Enter CAPTCHA code as displayed
- Click to submit registration form



5 Login

After registration, logon to DRDO portal using username and password.

After login you can apply for new vendor registration by filling the vendor registration form.

Figure 5-1

Enter following details:

- Username: Enter username, as entered in new registration form
- Password: Enter password
- Code: Enter code as displayed

- Click **LOG IN** to logon to the DRDO portal. On successful login you will be directed to your [Dashboard](#).

5.1 Forgot Password

Click [Forgot Password?](#) link in case of forgotten password. Reset password link will be forwarded to your registered email address.



6 Dashboard

Your dashboard displays your basic information like name of the firm, registration /firm type, mobile number and landline number.

The screenshot shows the Vendor Dashboard interface. At the top, there is a navigation menu with links: Home, Organisation, DRDO, Outreach, Careers, Publications, and Contact Us. Below the menu is a banner image with the text "Vendor Dashboard". Underneath the banner, there is a breadcrumb trail: Home » Vendor Dashboard.

The main content area displays the user's profile information in a table:

Name of the Firm	Registration / Firm Type	Mobile Number	Landline Number
STTL	Indian Firm	9460053198	-

Below the profile information, there are three buttons: "Back to Site", "Edit Profile", and "Logout".

At the bottom right of the profile section, there is a button labeled "Add New Vendor Registration".

Below the profile section, there is a table listing the user's applications:

Sr. No.	Application ID	Firm Name	Application Status	Application Posted On	Application Updated On	Query	Validity Date	Validity Status	Action
1	ADE20200603ID527817	STTL	Submitted	01/06/2020	03/06/2020	-	-	-	-
2	-	STTL	Draft	09/03/2020	01/06/2020	-	-	-	Edit

Figure 6-1

- Click **Back to Site** to get back to DRDO Home page
- Click **Edit Profile** to edit profile
- Click **Logout** to logout

Below the applications that you have applied for will be displayed with following column headings:

The screenshot shows the application table with the following data:

Sr. No.	Application ID	Firm Name	Application Status	Application Posted On	Application Updated On	Query	Validity Date	Validity Status	Action
1	ADE20200603ID527817	STTL	Submitted	01/06/2020	03/06/2020	-	-	-	-
2	-	STTL	Draft	09/03/2020	01/06/2020	-	-	-	Edit

Figure 6-2



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- Sr. No.
- Application ID
- Firm Name
- Application Status
- Application Posted On
- Application Updated On
- Query Validity Date
- Validity Status
- Action
 - [Click !\[\]\(511a36c244659513b679df9c639945de_img.jpg\) Edit](#) to edit the record
- Click [Add New Vendor Registration](#) to add new vendor registration



6.1 Edit Profile

Arunvendortest

[View](#) [Edit](#)

[Home](#) » [Arunvendortest](#)

Registration/Firm Type
Indian Firm ▼

Name of the firm
STTL

Current password

Required if you want to change the *Email address* or *Password* below. [Reset your password.](#)

Email address *
arunvaishnav@silvertouch.com

A valid email address. All emails from the system will be sent to this address. The email address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by email.

Password

Password strength:


Confirm password

Passwords match:

To change the current user password, enter the new password in both fields.

Landline

PAN No. *
asa2123L

Pan Card Image *
 qrcode_1_home_url.png (612 bytes) [Remove](#)

Mobile Number
9460053198

[Save](#)

Figure 6-3

- Edit required information and click [Save](#) button



7 New Vendor Registration

[Add New Vendor Registration](#)

Click [Add New Vendor Registration](#) on dashboard to register as new vendor. New Vendor Registration is of 6 Steps:

- [Step 1](#)
- [Step 2](#)
- [Step 3](#)
- [Step 4](#)
- [Step 5](#)
- [Step 6](#)

7.1 Step1

The screenshot shows the 'DRDO VR01' registration form. At the top, there is a progress bar with six steps, where Step 1 is highlighted. Below the progress bar, the title 'DRDO VR01' is displayed. The form is titled '01. Administrative information' and contains several input fields:

- Name of the Firm ***: Text input field containing 'STTL'.
- Registration/Firm Type ***: Text input field containing 'Indian Firm'.
- Category of Registration ***: Dropdown menu with '- Select a value -'.
- Email ID ***: Text input field containing 'arunvaishnav@silvertouch.com'.
- Mobile Number ***: Text input field containing '9460053198'.
- Landline Number**: Text input field (empty).
- Registration ID with CPP Portal (eprocure.gov.in)**: Text input field (empty).

Figure 7-1

Administrative information:

Basic formation like Name of the Firm, Registration/Firm Type, Email ID, Mobile Number, and Landline Number will be displayed from your registration information.

Enter following details:

- Category of Registration: Select value from dropdown list
- Registration ID with CPP Portal (eprocure.gov.in): Enter registration ID, if any with CPP portal



02. Registered Head Office Details

Address Line 1 *	Address Line 2	State *
<input type="text"/>	<input type="text"/>	<input type="text" value="- Select a value -"/>
District *	City *	Pincode *
<input type="text" value="- Select a value -"/>	<input type="text"/>	<input type="text"/>
Telephone Number	Mobile/Pager Number	Fax Number
<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
Email Address	Website (if any)	
<input type="text"/>	<input type="text"/>	
	<small>This must be an external URL such as http://example.com.</small>	

Use As Mailing Address

Use As Mailing Address

Figure 7-2

Registered Head Office Details:

- Address Line 1: Enter address 1
- Address Line 2: Enter address 2
- State: Select state from dropdown list
- District: Select district from dropdown list
- City: Enter city name
- Pin code: Enter PIN code
- Telephone Number: Enter telephone number
- Mobile/Pager Number: Enter Mobile/Pager Number
- Fax Number: Enter Fax Number
- Email Address: Enter email address
- Website (if any): Enter website URL if any
- This must be an external URL such as <http://example.com>.
- Use As Mailing Address: Tick the checkbox to use email address as Mailing Address



Jurisdiction of Police Station under which the premises fall *

Address of the Police Headquarters *

Save as Draft Next

Figure 7-4

- Enter Jurisdiction of Police Station under which the premises fall
- Address of the Police Headquarters: Enter address of the police headquarters
- Click **Save as Draft** to save the registration form as draft
- Click **Next** to continue with next step



7.2 Step 2

Figure 7-5

Figure 7-6

Lab Collection Details:

- Lab for which registration is sought: Select Lab for which registration is sought
- Services for which Registration is sought: Stores for which registration is sought

Note: Please press Ctrl and then select Stores for Which Registration is Sought values for multiple selection.



Details of Distributor/Dealership of Articles normally stocked:

- Article Name: Enter article name
- Extent of stock: Enter extent of stock
- Imported? Yes/No: Select option
- Types of stores: Specify type of store
- Indigenous/Stocked articles: Enter indigenous /stocked articles
- Name of manufacturers: Enter name of manufacturers

Kind of ownership and Registration Details:

- Kind of Ownership: Select value

07. Point of Contact for seeking any information, person(s) to be contacted

Name *	Designation *	Phone No (O) *
<input type="text"/>	<input type="text"/>	<input type="text"/>
Fax No *	Mobile No *	E-mail address *
<input type="text"/>	<input type="text"/>	<input type="text"/>

Figure 7-7

Point of Contact for seeking any information, person(s) to be contacted:

- Name: Enter name
- Designation: Enter designation
- Phone No (O): Enter office phone
- Fax No.: Enter Fax no.
- Mobile No.: Enter mobile number
- E-mail address: Enter email address



08. Type of Industry Details

Type of Industry *	Registration Number *	Registration Date *
- Select a value -		mm/dd/yyyy
Director of Industry/NSIC/Director General of Technical development *	Whether Owner belongs to	Is the Owner
<input type="button" value="Choose File"/> No file chosen	- None -	- None -
<small>One file only.5 MB limit.Allowed types: pdf.</small>		
<input type="button" value="Back"/>	<input type="button" value="Save as Draft"/>	<input type="button" value="Next"/>

Figure 7-8

Type of Industry Details:

- Type of Industry: Select a value
- Registration Number: Enter registration number
- Registration Date: Select Date (mm/dd/yyyy)
- Director of Industry/NSIC/Director General of Technical development: Click to upload document

Note: One file only.5 MB limit. Allowed types: pdf.

- Whether Owner belongs to: Select value
- Click to get back to previous step
- Click to save the registration form as draft
- Click to continue with next step



7.3 Step 3

Figure 7-9

Reference of any Defence/DRDO Lab/DGS&D/Govt. Dept.:

- Registered with: Enter registered with name
- Registration date: Enter registration date
- Document(s): Click **Choose File** to upload documents **Note: One file only.5 MB limit. Allowed types: pdf.**

List of Principal Customers with addresses:

- Name: Enter customer name
- Address: Enter customer address
- Supply Orders/Contracts: Click **Choose File** to upload supply orders or contracts **Note: One file only.5 MB limit. Allowed types: pdf.**



10. Commercial Information

PAN No. *	PAN Document *	TAN/TIN No. *
<input type="text" value="ABBL1234V"/>	<input type="text" value="PAN.pdf"/> <input type="button" value="Remove"/>	<input type="text" value="123456789"/>
TAN/TIN Document *	GSTIN *	GSTIN *
<input type="text" value="TIN.pdf"/> <input type="button" value="Remove"/>	<input type="text" value="18AABCT3518Q1ZV"/>	<input type="text" value="GSTIN.pdf"/> <input type="button" value="Remove"/>
Other Document(s)	Principal's Authorization for Distributor / Dealer / Service Provider etc., if applicable	
<input type="button" value="Choose File"/> No file chosen	<input type="text"/>	
<small>One file only.5 MB limit.Allowed types: pdf.</small>		

Figure 7-10

Commercial Information:

- PAN No.: Enter PAN number
- PAN Document: Click to upload scanned PAN card
image **Note: One file only.10 MB limit. Allowed types: pdf.**
- TAN/TIN No.: Enter TAN /TIN number
- TAN/TIN Document: Click to upload scanned TIN/TAN card
image **Note: One file only.10 MB limit. Allowed types: pdf.**
- GSTIN: Enter GSTIN number
- GSTIN: Click to upload scanned GSTIN
image **Note: One file only.5 MB limit. Allowed types: pdf.**
- Other Document(s): Click to upload other document if
any **Note: One file only.5 MB limit. Allowed types: pdf.**

Principal's Authorization for Distributor / Dealer / Service Provider etc., if applicable:
Enter Principal's Authorization for Distributor / Dealer / Service Provider etc., if applicable



Banker Details

Bank Name *	Account Number *	
RBL Bank Ltd.	202005051234	
IFSC Code *	Branch name *	Full Address *
RATN0000158	Vasna	5656
State *	District *	City *
Gujarat	Ahmadabad	Ahmedabad

[Download ECS Mandate Form](#)

Enclose ECS mandate *

ECS.pdf [Remove](#)

Figure 7-11

Banker Details:

- Bank Name: Select bank name
- Account Number: Enter account number
- IFSC Code: Enter IFSC code
- Branch name: Enter branch name
- Full Address: Enter full address
- State: Select state value
- District: Select district
- City: Enter city name
- Download ECS Mandate Form: Click to download ECS form
- Enclose ECS mandate: Upload ECS

mandate **Note: One file only.5 MB limit.**

Allowed types: pdf.



Preceding three years turnover details

Preceding three years turnover details

Year:

Profit or Loss:

Balance sheet: No file chosen

One file only:10 MB limit.Allowed types: pdf.

11. Technical Information

Are you providing after sale services?

Brief Description of the Organisation

History, Total Area, Present Set-up, Future expansion plans, Depts., Labs, etc.

Details of Managerial & Technical Personnel

Total No. of Employees, Administrative, Technical, Quality Control, Skilled Personnel

The minimum requirements, experience & qualification laid down for Quality Control Manager, Supervisors & Inspection Staff

Figure 7-12

Preceding three years turnover details:

- Year: Select Year
- Profit or Loss: Select value
- Balance sheet: Click to upload balance sheet **Note: One file only.10 MB limit. Allowed types: pdf.**

Technical Information:

- Are you providing after sale services?: Select value
- Brief Description of the Organisation: Specify History, Total Area, Present Set-up, Future expansion plans, Depts., Labs, etc.



Details of Managerial & Technical Personnel

Total No. of Employees, Administrative, Technical, Quality Control, Skilled Personnel

The minimum requirements, experience & qualification laid down for Quality Control Manager, Supervisors & Inspection Staff

12. Manufacturing Information

Year of commencement of Manufacture of subject Stores for which registration is sought

Details of facilities available for Water Supply, Fire Fighting, Security etc

Indicate Industrial Licence No.

Product & Quantity licensed

Figure 7-13

Brief details of Products manufactured

Year

Type

Annual production

Description

Remove

Add another item

Present Monthly Productions

Spare capacity available

Product Under Development

Back

Save as Draft

Next

Figure 7-14

Details of Managerial & Technical Personnel:

- Total No. of Employees, Administrative, Technical, Quality Control, Skilled Personnel: Enter value: Enter value



- The minimum requirements, experience & qualification laid down for Quality Control Manager, Supervisors & Inspection Staff: Enter value

Manufacturing Information:

- Year of commencement of Manufacture of subject Stores for which registration is sought: Enter year
- Details of facilities available for Water Supply, Fire Fighting, Security etc.: Enter details
- Indicate Industrial License No.: Indicate industrial license number
- Product & Quantity licensed: Enter product and quantity

Brief details of Products manufactured:

- Year: Enter year
- Type: Select type
- Annual production: Enter annual production
- Description: Enter description
- Present Monthly Productions: Enter current monthly productions
- Spare capacity available: Enter spare capacity available
- Product Under Development: Enter product under development
- Click [Back](#) to get back to previous step
- Click [Save as Draft](#) to save the registration form as draft
- Click [Next](#) to continue with next step



7.4 Step 4

1 Step — 2 Step — 3 Step — 4 Step — 5 Step — 6 Step

DRDO VR01

13. Raw Materials

Raw Materials Name: Sources of procurement: Imported?:

percentage of indigenous/imported raw materials:

Details of Intellectual Property Rights:

Details of Plants & Machinery, indicating Description, Make, Rating & Quantity:

Inward goods Inspection and Quality Control of Raw Materials/bought out Items:

Available test equipment and facilities in the factory indicating Description, Make, Rating & Quantity:

Figure 7-15

Raw Materials:

- Raw Materials Name: Enter material name
- Sources of procurement: Specify source
- Imported?: Select value (Yes/No)
- percentage of indigenous/imported raw materials: Specify value
- Details of Intellectual Property Rights: Enter details of Intellectual Property Rights
- Details of Plants & Machinery, indicating Description, Make, Rating & Quantity: Enter details
- Inward goods Inspection and Quality Control of Raw Materials/bought out Items: Enter Inward goods Inspection and Quality Control of Raw Materials/bought out Items
- Available test equipment and facilities in the factory indicating Description, Make, Rating & Quantity: Enter available test equipment and facilities in the factory indicating Description, Make, Rating & Quantity



Assistance from External Agencies

Description of the Test Name of the agency carrying out the test

Third Party Certification

14. Future plans

Expansion Programme Research Programme Any other information

Environment / Pollution clearance details with authority

Figure 7-16

Assistance from External Agencies:

- Description of the Test: Enter description of test
- Name of the agency carrying out the test: Enter name of the agency carrying out the test
- Third Party Certification: Select value

Future plans:

- Expansion Programme: Enter expansion Programme
- Research Programme: Enter research Programme
- Any other information: Enter any other information
- Environment / Pollution clearance details with authority: Enter Environment / Pollution clearance details with authority
- Click to get back to previous step
- Click to save the registration form as draft
- Click to continue with next step



7.5 Step 5

1 Step 2 Step 3 Step 4 Step 5 Step 6 Step

DRDO VR01

Other Information

History of banning/de-registration? *

Yes

History of any Labour disputes, strikes, lock outs, No. of Mandays lost due to Labour unrest, during 3 years? *

Yes

Is any owner / employee of your Company / Firm a foreigner? *

Yes

Any ongoing enquiries against Company / Firm? *

Yes

Measures taken for Security arrangements for confidential contracts. Provide details

Quality Management System Certification details, if any

Whether you or any of your partners/employees have/has close relations working with any DRDO Lab/Estt? *

Yes

Figure 7-17

Other Information:

Enter values for the following:

- History of banning/de-registration?
- History of any Labor disputes, strikes, lock outs, No. of Man-days lost due to Labor unrest, during 3 years?
- Is any owner / employee of your Company / Firm a foreigner?
- Any ongoing enquiries against Company / Firm?
- Measures taken for Security arrangements for confidential contracts. Provide details
- Quality Management System Certification details, if any
- Whether you or any of your partners/employees have/has close relations working with any DRDO Lab/Estt?



15. Confirm that the firm shall

- I / We _____ (Name of Partner(s)/Proprietor(s)/Director(s) do hereby declare that the entries made in this application form are true to the best of my/our knowledge and that I/we shall be bound by the acts of duly constituted authority.
- I / We also hereby declare that all Material/Information related to DRDO shall be treated as CONFIDENTIAL and no Material/Information shall be passed on to any unauthorized person without written permission of the Director of the Lab/Estt.
- I / We also declare that the firm
- a) Has not been insolvent, in receivership, bankrupt or being wound up
 - b) Does not have its affairs administered by a court or a judicial officer
 - c) Does not have its business activities suspended
 - d) Is not the subject of legal proceedings for any of the foregoing reasons
 - e) The proprietor or directors have not been convicted of any criminal offence related to their professional misconduct or not otherwise have been disqualified pursuant to debarment proceedings.
 - f) That in the past the firm has never been banned/debarred for doing business dealings with Ministry of Defence/Govt. of India/ any other Govt. organisation and that there is no enquiry going on by CBI/ED/any other Govt. agency against the firm.
- I / We also undertake the responsibility to inform all subsequent changes in the Constitution or working of Firm, affecting the accuracy of the details given herein will be promptly communicated to your Lab/Estt.
- Mr. / Ms. _____ whose signatures are given below is an authorised representative of this Firm.

16. Upload Authorized Document

Upload image of authorized seal and sign *



screencapture-14-143-90-243-drdo-vendor-registration-sttl-23jan-1-edit-2020-02-17-17_45_05.png(464 KB) [Remove](#)

[Back](#) [Save as Draft](#) [Next](#)

Figure 7-18

Confirm that the firm

shall: Fill the following

details:

I / We _____ (Name of Partner(s)/Proprietor(s)/Director(s) do hereby declare that the entries made in this application form are true to the best of my/our knowledge and that I/we shall be bound by the acts of duly constituted authority.

I / We also hereby declare that all Material/Information related to DRDO shall be treated as CONFIDENTIAL and no Material/Information shall be passed on to any unauthorized person without written permission of the Director of the Lab/Estt.

I / We also declare that the firm

a) Has not been insolvent, in receivership, bankrupt or being wound up

b) Does not have its affairs administered by a court or a judicial officer



c) Does not have its business activities suspended

d) Is not the subject of legal proceedings for any of the foregoing reasons

e) The proprietor or directors have not been convicted of any criminal offence related to their professional misconduct or not otherwise have been disqualified pursuant to debarment proceedings.

f) That in the past the firm has never been banned/debarred for doing business dealings with Ministry of Defence/Govt. of India/ any other Govt. Organisation and that there is no enquiry going on by CBI/ED/any other Govt. agency against the firm.

I / We also undertake the responsibility to inform all subsequent changes in the Constitution or working of Firm, affecting the accuracy of the details given herein will be promptly communicated to your Lab/Estt.

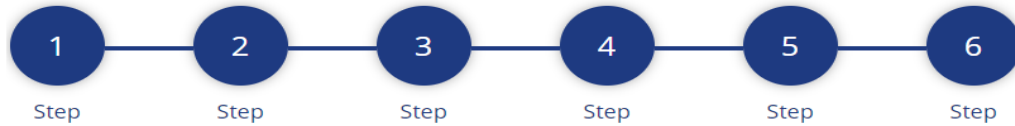
Mr. / Ms. _____ whose signatures are given below is an authorized representative of this Firm.

Upload Authorized Document:

- Upload image of authorized seal and sign: Click to upload image of authorized sealed and signed document
- Click to get back to previous step
- Click to save the registration form as draft
- Click to continue with next step



7.6 Step 6



DRDO VR01

Verification Documents

Bank Verification Letter *

[Click here](#) for Bank Verification Letter

sample (1).pdf

Remove

Police Verification Letter *

[Click here](#) for Police Verification Letter

sample (1).pdf

Remove

17. Postal Details

Documents sent by post *

No

18. Payment Details

I have read and understood the Payment process with e-MRO ("How to make payment")

Pay With e-MRO

Upload e-MRO Payment Receipt *

Remove

sample (1)_1.pdf

Note : For any query, kindly contact Director DFMM, DRDO Bhawan, Rajaji Marg, Delhi - 110011,
Mail: director_dfmm[at]hqr[dot]drdo[dot]in

Back

Submit

Preview

Figure 7-19

Enter following details:

Postal Details:

- Documents sent by post: Select option

Payment Details:

- I have read and understood the Payment process with e-MRO ("How to make payment"): Tick the checkbox
- Pay With e-MRO: Upload e-MRO Payment Receipt
- Click to preview the registration form



Home » Create Vendor Registration » Sttl

STTL

Application Status Draft	Registration/Firm Type Indian Firm	Category of Registration Manufacturers/ Distributors (MFD)
Email ID arunvaishnav@silvertouch.com	Mobile Number 9460053198	Address Line 1 jodhpur
State Gujarat	District 24 Paraganas North	City Jodhpur
Pincode 342001	Use As Mailing Address Use As Mailing Address	
Branch/Sales Office Details		
Address Line 1 jodhpur	City Jodhpur	Pincode 342001

Figure 7-20

State Gujarat	District 24 Paraganas North	
Lab for which registration is sought Aeronautical Development Establishment (ADE)	Stores for which registration is sought Aircrafts & Aircraft Components	Kind of Ownership Others
		Please specify relevant Act safasfasdfasdfsdf
TAN/TIN No. 3123123123	PAN No. sdas1231231	Bank Name CSB Bank Limited
Account Number 11212121212111212312	IFSC Code SBIN0070695	Branch name jodhpur
Full Address asfaSFafASs	State Gujarat	District 24 Paraganas North
City Jodhpur	Declaration 1 I / We (Name of Partner(s)/Proprietor(s)/Director(s) do hereby declare that the entries made in this application form are true to the best of my/our knowledge and that I/we shall be bound by the acts of duly constituted authority.	Declaration 2 I / We also hereby declare that all Material/Information related to DRDO shall be treated as CONFIDENTIAL and no Material/Information shall be passed on to any unauthorized person without written permission of the Director of the Lab/Estt.

Figure 7-21



Declaration 3

I / We also declare that the firm
a) Has not been insolvent, in receivership, bankrupt or being wound up
b) Does not have its affairs administered by a court or a judicial officer
c) Does not have its business activities suspended
d) Is not the subject of legal proceedings for any of the foregoing reasons
e) The proprietor or directors have not been convicted of any criminal offence related to their professional misconduct or not otherwise have been disqualified pursuant to debarment proceedings.
f) That in the past the firm has never been banned/debarred for doing business dealings with Ministry of Defence/Govt. of India/ any other Govt. organisation and that there is no enquiry going on by CBI/ED/any other Govt. agency against the firm.

Declaration 4

I / We also undertake the responsibility to inform all subsequent changes in the Constitution or working of Firm, affecting the accuracy of the details given herein will be promptly communicated to your Lab/Esst.

Declaration 5

Mr. / Ms. _____ whose signatures are given below is an authorised representative of this Firm.

Upload image of authorized seal and sign



Documents sent by post

No

How To Make Payment

I have read and understood the Payment process with e-MRO ("How to make payment")

Figure 7-22



Term and Conditions I accept Terms and Conditions		
Upload e-MRO Payment Receipt sample_3.pdf		
IP Address 192.168.0.5	Update IP Address 192.168.0.5	Registration ID with CPP Portal (eprocure.gov.in) qaaqwq212121
Jurisdiction of Police Station under which the premises fall Jurisdiction of Police Station under which the premises fall	Address of the Police Headquarters Address of the Police Headquarters	Services for which Registration is sought Services for which Registration is sought
	Type of Industry Micro	Registration Number 12312qweqe
Registration Date Thu, 06/09/1988 - 12:00	Director of Industry/NSIC/Director General of Technical development sample_6.pdf	GSTIN sample_3.pdf
		Enclose ECS mandate sample_5.pdf
History of banning/de-registration? Yes	History of any Labour disputes, strikes, lock outs, No. of Mandays lost due to Labour unrest, during 3 years? Yes	Is any owner / employee of your Company / Firm a foreigner? Yes
Any ongoing enquiries against Company / Firm? Yes	Whether you or any of your partners/employees have/has close relations working with any DRDO Lab/Estt? Yes	Upload undertaking form sample.pdf
		PAN Document sample_3.pdf
TAN/TIN Document sample_3.pdf	GSTIN 1231231231	Add
History Undertaking Form sample_1.pdf	Undertaking Form sample_2.pdf	Undertaking Form sample_0.pdf
Undertaking Form sample_2.pdf		

Figure 7-23

- Click **Back** to get back to previous step
- Click **Submit** to submit the vendor registration form

Submitted Vendor Registration form will be displayed on dashboard with submitted status.



Home » Vendor Dashboard

Name of the Firm	Registration / Firm Type	Mobile Number	Landline Number
STTL	Indian Firm	9460053198	-

[Back to Site](#) [Edit Profile](#) [Logout](#)

[Add New Vendor Registration](#)

Sr. No.	Application ID	Firm Name	Application Status	Application Posted On	Application Updated On	Query	Validity Date	Validity Status	Action
1	-	STTL	Draft	11/06/2020	11/06/2020	-	-	-	Edit
2	ADE20200603ID527817	STTL	Submitted	01/06/2020	03/06/2020	-	-	-	-
3	-	STTL	Draft	09/03/2020	11/06/2020	-	-	-	Edit

Figure 7-24