

Directorate of ER& IPR and Research Board
Defence Research & Development Organisation (DRDO), Ministry of Defence
5th Floor, DRDO HQ. Annexe,
Metcalf House, Civil Lines, Delhi – 110054
Website: www.drdo.org

Format for Brief Completion Report of DRDO projects:

S.No	Item		Particulars
1.	Title of the Project	:	
1.	Subject Area/Discipline	:	
2.	Name of PI	:	
3.	Contact Details: 1. Department 2. Address 3. Phone (office& mobile) 4. E-mail	:	
4.	Name of Co-PI with address, phone & e-mail		
5.	DRDO Sanction letter no. and date	:	
6.	Date of Start of the Project (receipt of first grant by PI)	:	
7.	Date of Closure	:	
8.	Duration of the Project & Extension, if any	:	
9.	Total Approved cost & yearly breakup (in lakhs)		
10.	Total Funds received by PI		
11.	Re-appropriation, if any		
12.	Unspent balance*		
13.	Interest		
14.	Project objectives		

15.	Summary of Achievements (not more than half page)		
16.	List of papers published, in 1. National journal 2. International Journal 3. National Conference 4. International conference	:	
17.	Patents filed, if any	:	
18.	Manpower trained 1. Ph.D. 2. M.Tech. 3. JRF 4. T.Trained	:	
19.	Facilities created/Equipment procured**	:	
20.	Future Scope for research	:	
21.	Collaborating DRDO Lab	:	

* To be returned back by DD in favour of PCDA (R&D), New Delhi.

** Permission to retain equipment purchased under grants-in-aid to be sought from DRDO.

*** Soft copy of Brief and Detailed Completion Report along with technical images/graphs/results to be submitted to ER/ RBs on their mail.