



Government of India
Ministry of Defence
Defence Research & Development Organisation (DRDO)
गैस टरबाइन अनुसंधान स्थापन, बेंगलूरु-560 093
GAS TURBINE RESEARCH ESTABLISHMENT,
BENGALURU-560 093

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(with 21 days closing duration)

Engagement of Retired Government Employees as 'Consultant' in GTRE, Bangalore on contract basis

1. DRDO/GTRE invites applications from Retired employees from Central Government/State Government/PSU/Autonomous Bodies having considerable experience of functioning in Central Government Ministries/Departments for engagement as Consultant on short term contract basis as per Post Specific Terms of Reference (TOR). The relevant details and eligibility criteria are given below.

2. **Brief Description about the Requirement:-**

Post Code	No. of Posts	Pay Level of Retired official	Category	TOR (Term of Reference)	Contract duration / period	Location
2026/GTRE/338	01	Pay Level -12	Technical	Enclosed Annexure I	One (01) year and extendable as per norms	Bengaluru
2026/GTRE/339	01	Pay Level -11	Technical	Enclosed Annexure II	One (01) year and extendable as per norms	Bengaluru
2026/GTRE/340	01	Pay Level -6	Admin & Allied	Enclosed Annexure III	One (01) year and extendable as per norms	Bengaluru

3. **Eligibility Criteria:**

- The applicants, who have retired from Central / State Govts, PSUs, Autonomous Bodies, Universities, Govt. R&D Organizations and possessing practical knowledge, adequate experience in the field relevant to the functioning for which applying (as per annexed TOR as applicable refers).
- Persons possessing experience of having worked with DRDO would be accorded preference during selection/appointment.

- c. Possessing effective communication (both oral and written) and interpersonal skills with a strong flair for in-depth examination of his/her areas of work.
 - d. The applicant must have had unblemished Service Record.
 - e. No retired Government Servant shall be eligible for appointment as a Consultant unless there is a gap of fifteen (15) days between his/her retirement and appointment as consultant.
 - f. The applicant must have retired at prescribed PAY LEVEL as mentioned above.
4. **Age Limit:** The maximum age limit of the applicant shall not be more than **63 years** as on the closing date for receipt of the application.

5. **Procedure for Appointment:-**

- a. The applications received by the **Closing Date** shall be preliminarily scrutinized /examined, as regards fulfillment of Basic Eligibility Criteria and the TOR, by a locally-constituted Committee. Subsequently, a duly-constituted Screening Committee shall scrutinize the applications to assess the suitability of the candidates and short-list the applicants, keeping in view the eligibility criteria, requirements (TOR), GFR provisions and the relevant Guidelines.
- b. The merit-wise panel recommended by the Screening Committee for appointment, including wait-listed candidates, shall be valid for six (06) months.
- c. The Offer of Appointment, containing the Terms & Conditions of engagement, shall be issued by the Directorate of Personnel, DRDO HQ after obtaining the approval of the Competent Authority on the recommendations of the Screening Committee.
- d. On receipt of the 'Offer of Appointment', the 'Consultant' shall be required to submit the following documents:-
 - (i) Letter of Consent;
 - (ii) Contract Agreement
 - (iii) Non-Disclosure Agreement
 - (iv) An undertaking towards acceptance of the Terms & Conditions contained in the Offer of Appointment.
- e. Before the Contract Agreement is executed, the employing office shall carry-out the pre-appointment activities of verification of relevant documents like PPO, Medical Fitness Certificate, Police Verification, etc.
- f. The selected candidate shall be required to sign the Contract Agreement and Non- Disclosure Agreement on a Non-Judicial Stamp Paper of Rs. 500/- with the employing office (**as per proforma**).

6. **Terms & Conditions governing the Engagement:-**

- a. The "Consultant" shall perform the job(s)/task(s) as per the Terms of Reference (TOR) enclosed herewith at **ANNEXURE- I , II & III (as applicable)**.
- b. The engagement of a retired Government servant as 'Consultant' shall not be construed as a case of 're-employment'.
- c. The 'Consultant' shall not exercise any statutory, legal or financial power(s).
- d. The appointment as 'Consultant' shall be of a temporary (non-official) nature against the specific job(s), and the 'Consultant' shall not be entitled for any benefit/compensation/absorption/regularization of service with DRDO.
- e. ***The engagement as 'Consultant' shall be initially for the contractual duration of one (1) year only (from the date of engagement), unless extended.***
- f. The 'Consultant' appointed shall, in no case, represent or give opinion or advice to others in any manner which is adverse to the interests of the Ministry of Defence/Department of

Defence R&D/DRDO, nor will he/she indulge in any activity outside the terms of the contractual assignment. Further, in the course of execution of his/her duties under the contract, he/she shall declare the arising 'conflict(s) of interest' (if any) and shall refrain from advising/influencing on any such matters.

- g. The 'Consultant' shall, under no circumstances, share data and information with any bilateral agency/multilateral agency or with any person/institution without the specific prior approval of the Chairman DRDO / Secretary DD (R&D) to that effect.
 - h. The 'Consultant' shall not publish any article based on the data, inputs & information obtained during the course of his/her official assignment, without obtaining specific prior approval of the Chairman DRDO / Secretary DD (R&D).
 - i. The Intellectual Property Rights (IPR) of the data & deliverables shall be the exclusive property of DRDO only.
 - j. The 'Consultant' shall hand-over the entire set of records of the assignment to DRDO before expiry of the contract and before release of the final payment, whichever is earlier.
 - k. If the 'Consultant' fails to perform/address the assigned jobs/tasks or if the quality of the delivered output is not to the satisfaction of the employing office or if the laid- down time-schedule is not adhered to by the 'Consultant' or if the 'Consultant' is found lacking in honesty & integrity or is unauthorised absent from work, or at any time without assigning any reason, the contract entered into may be terminated by the Competent Authority, by giving a prior written notice of one (1) week.
 - l. The 'Consultant' may also resign from the assignment by giving a prior notice of one (1) month. Payment of one (1) month's remuneration, in lieu of notice period, by either side, may be considered at the discretion of the Competent Authority.
 - m. The Competent Authority for settling any dispute arising out of the terms & conditions of the Contract or for interpreting any of the terms & conditions of the Contract or for any uncovered condition(s) shall be DG (HR), DRDO, whose decision shall be final & binding upon the 'Consultant'.
 - n. Periodic Monitoring of Performance & Deliverables shall be carried-out by the employing office in accordance with the provisions contained in the relevant Guidelines.
 - o. The detailed General Terms & Conditions, enclosed herewith at [APPENDIX-'B'](#) shall be applicable.
7. **Remuneration:** A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract. There will be no annual increment/ percentage increase during the contract period:-

Category	Remuneration	Conveyance Allowance
Pensioners	A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement.	(i) Rs.3,000/- upto pay level - 11
Non-Pensioners	(i) Pay Level - 6 of the above post code - Rs.30,000/- (ii) Pay Level - 11 of the above post code - Rs.50,000/- (iii) Pay Level - 12 of the above post code - Rs.60,000/-	(ii) Rs. 5,000/- for pay level 12 & above.

8. **Allowances:** Consultants shall not be entitled to any kind of allowance/benefit such as Dearness Allowance, Transport Facility, Residential Accommodation, Personal Staff, CGHS, Medical reimbursement, reimbursement of telephone/internet resources etc. However, should they require to travel inside the country in connection with the official work of the organization, he would be entitled to TA/DA at the rate commensurate with his/her Grade Pay/Pay Level (as may be applicable) from which he/she retired.
9. The 'Consultant' shall follow the normal working hours of the employing office. However, as work exigencies may demand, he/she may be required to work beyond the stipulated working hours.
10. **Drawal of Pension:** A retired Govt. official appointed as a consultant shall continue to draw pension and the dearness relief on pension during the period of his engagement as a consultant. His/her engagement as consultant shall not be construed as a case of re-employment.
11. **Leave:** Paid Leave of absence, at the rate of 1.5 days for each completed month of service, is admissible. However, no accumulation of leave beyond a calendar year may be allowed.
12. Interested eligible retired officials of Central Government/State Government/PSU/Autonomous Bodies may submit their applications in the enclosed **FORMAT (APPENDIX – 'A')** with all the requisite supporting documents received at the following address or by email to director.gtre@gov.in

The Director,
Gas Turbine Research Establishment,
Government of India, Ministry of Defence,
Defence Research & Development Organisation
C.V Raman Nagar, Post No. 9302,
Bengaluru -560093.
13. Applications received after closing date will be rejected automatically without any intimation to the applicant. DRDO reserves the right to cancel this advertisement, and to not to proceed in the matter for engagement of consultant, at any stage, and accept or reject any or all applications, without assigning any reason whatsoever.
14. **Cutoff date** for receipt of application is **21 days from the publication of Advertisement.**

Appendix – ‘A’**PROFORMA OF APPLICATION FOR ENGAGEMENT OF RETD GOVT. EMPLOYEES
AS CONSULTANT IN DRDO**

1.	Post Code:	2026/GTRE/ _____
	Advertisement No.:	DRDO/GTRE/HRD/Consultants/001/2026-27
2.	Name in Full: (in Block letters)	
3.	Date of superannuation: (DD-MM-YYYY)	
4.	Designation at the time of Superannuation	
5.	Basic Pay & Grade Pay/ Pay Level at the time of Superannuation	
6.	Name of the Organization last served with address	
7.	Date of birth (DD-MM-YYYY)	
8.	Age (As on closing date of advertisement):	
9.	Gender:	Male/Female
10.	Address for correspondence :	
	E-mail :	
	Contact No.:	Mobile No: Landline:
11.	Educational Qualification (Graduation onwards):	
12.	Areas of Research : (for Scientific / Technical posts)	
	Area of Specialization : (for Admin. posts)	

13.	Complete record of services rendered in Organizations / Estts before superannuation: (with special reference to the experience in the level of post for which application is made)			
	Post Held with Pay Level	From	To	Subjects Handled (in brief)
14.	Complete list of published books / monographs Research papers etc. (for Scientific / Technological posts only)			
15.	Details of Knowledge of Computer			
16.	Any other relevant information (please enclose separate sheet, if required)			

Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect / incomplete or ineligibility being detected at any time before or after selection, my candidature is liable to be rejected and I shall be bound by the decision of the Department. I have read this circular and ready to accept all the terms and conditions ([Appendix -'B'](#)) for engagement of Consultants.

(Signature of the Applicant)

Date:

Following documents are to be enclosed by the applicant

1. Identity Proof
2. Proof of Address
3. Copy of P.P.O
4. Copy of proofs of Educational Qualification
5. Copy of Service Verification Certificate

Appendix – 'B'

TERMS AND CONDITIONS
FOR ENGAGEMENT AS CONSULTANT IN THE LABS/ESTTS/ UNITS OF DRDO

1. The consultant shall perform the services as per Terms of Reference and the task/ jobs assigned to him/her by the Director of the concerned Lab/Estt/Unit, where he is engaged.
2. The working hours would be that of the working hours of the lab/estt/unit where he/she is engaged.
3. Under special circumstances, the Consultant could be called for services on holidays or beyond normal working hours for which no other benefits/ leave will be granted.
4. The consultancy will start for a period of one year from the date he / she enters into the contract Agreement with DRDO.
5. The consultant shall be paid remuneration and conveyance allowance as per Para 6 of Government of India, Ministry of Defence letter No. DHRD/DRDO CONSULANT/GUIDELINES/E/685/D(R&D)/2022 dated 06th July 2022 , issued under Govt letter No.DHRD/76682/Consultant/C/M/01 dated 27th July 2022, subject to ceiling that remuneration plus pension drawn by the consultant shall not be more than the last pay drawn by him / her at the current rate of DA. Mandatory deduction, if any, will be made. The remuneration for services rendered in a month shall be payable in subsequent month.
6. Secretary DD(R&D) shall have the right to examine/review/ terminate the consultancy services provided by him /her at any time.
7. The consultant shall perform his/her obligations under his/her consultancy with all necessary skills, diligence, efficiency and economy.
8. The consultant shall meet high standard for ethics and integrity under the agreement of appointment.
9. No other facility whatsoever except remuneration and conveyance allowance shall be provided to him/her by DRDO in his/her capacity as Consultant.
10. The Department shall not be responsible for any loss, accident, damages/injury suffered by him/her whatsoever arising in or out of the execution of his/her work, including travel.
11. The Consultants shall abide with Contract Agreement, Non-Disclosure Agreement, General Conduct Rules, Information Security Act and other restrictions as applicable to Govt employees.
12. Paid leave of absence at the rate of 1.5 days for each completed month of service. Accumulation of the leave beyond a calendar year may not be allowed.
13. During the terms of the consultancy, he/she shall not be engaged in any private business or professional activity which could conflict with the interest of the Government. The engagement of Consultants is of a temporary (non-official) nature against the specific jobs.

Declaration

I, _____ (name of the Consultant) S/o _____ hereby agree unconditionally with all above referred Terms and Conditions for engagement of consultant in DRDO.

Date :
Place :

(Signature of Applicant)
Name

Annexure – I
Post Code 2026/GTRE/338 (PL-12)

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Terms of Reference (TOR) for Engagement of Consultants

- (i) **Whether the proposed engagement is against vacant post or for specific work or project:**

It is for a **specific** series of work to meet the technical requirements of Data Acquisition and Monitoring System (DAMS) Group pertaining to development of various Aero Engine projects and testing of Engines in all Test Cells.

- (ii) **Precise statement of objectives for appointment of Consultants:**

Following are the objectives:

1. Upkeeping and troubleshooting the existing Data Acquisitions System
2. Operation and maintenance of DAMS system
3. Technical support for upgradation of Data Acquisition System
4. Technical support for setting up of Data Acquisition Systems for upcoming new engine test facilities.

- (iii) **Category of Work**

1. Technical
2. Managerial and Supervisory
3. Purchase Co-ordination & Documentation

- (iv) **Pay level of consultant (at the time of retirement/superannuation):** Level 12

- (v) **Discipline of domain, where engagement of consultant is required:**

Data Acquisition and Monitoring System with electronics domain expertise, technical co-ordination for demand purchase activities, and technical documentation / engine test reports.

- (vi) **The expertise / skills/ knowledge required for engagement as consultant:**

- a. Expertise in preparation of Data Acquisition System with large number of channels for aero engine testing.
- b. Expertise in system calibration, troubleshooting, configuration and management, system upgradation to existing Data Acquisition Systems.

- c. Knowledge in data acquisition system management, data management and documentation.
- d. Skills for supervision of data acquisition system operations for the engine tests schedules.
- e. Exposure in co-ordination for measurement test requirements and in understanding the requirements, implementing, deployment & testing.

(vii) Outline of the tasks to be carried out:

The consultant will be responsible for completing the following assigned tasks related to ICG division:

- (a) Preparation/modification of drawings for wiring layout & harness routing from engine end to DAQ panels at control room.
- (b) Interfacing and calibration of sensors like Thermocouple, RTD, Dry and wet pressure transducers/transmitters, turbine flow meters, load cells, strain gauges, eddy/VR speed probes and miscellaneous channel with 1024 channel data acquisition system at all six engine test facilities.
- (c) Technical support for engine test activities like DAMS readiness checks, Pre engine run check and clearances of the system for Engine tests, System operation during engine tests, Co-ordination and Engine run data management such as report generation data backup and data distribution, System operation during engine tests, monitoring the DAMS performance during the Engine tests.

viii. Estimated time period for completion of Tasks: 1 year (12 months)

Initially One Year and extendable as per norms to meet the following time bounded activities. Details of work proposed to be assigned are as follows:

Sl No.	Task / Assignments	Estimated time duration for completion of tasks
1.	Preparation/ co-ordination with Regular routine Maintenance check in DAMS by rectifying the channels by troubleshooting as and when problem arises.	Throughout the year & Daily, Weekly, Monthly
2.	Maintenance of auxiliary systems like NVR, Audio, video displays, CCTV cameras and UPS systems.	Throughout the year & Monthly
3.	Data Acquisition & Monitoring system readiness activities for engine testing	Throughout the year & Weekly
4.	Setting up the new Data Acquisition System	Throughout the year & weekly
5.	Annual calibration of DAMS as per ISO9001:2008	Throughout the year & yearly

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Terms of Reference (TOR) for Engagement of Consultants

(i) Whether the proposed engagement is against vacant post or for specific work or project:

The engagement of a consultant is necessitated for carrying out specialized and continuous technical photography, videography and visual documentation of various institutional, technical and project-related activities. The requirement arises due to increasing workload and the need for high-quality documentation of critical activities such as engine testing, rig testing, component documentation and official events, which cannot be effectively managed with existing manpower.

(ii) Precise statement of objectives for appointment of Consultants:

The objective of engaging a consultant is to ensure systematic, high-quality and timely visual documentation of technical activities, institutional events and official functions, and to maintain proper archival records for reporting, analysis and future reference.

(iii) Category of Work: Photographer

(iv) Pay level of consultant (at the time of retirement/superannuation): Level 11

(v) Discipline of domain, where engagement of consultant is required:

Technical Photography, Videography and Visual Documentation related to engine testing, rig testing, component documentation, project activities, institutional events and official functions.

(vi) The expertise / skills/ knowledge required for engagement as consultant: The consultant should possess the following expertise:

- Experience in technical photography and videography in industrial / R&D / testing environments
- Ability to capture engine testing, rig testing and dynamic technical processes with clarity
- Knowledge of documentation of components, assemblies and hardware for technical records
- Proficiency in image and video processing, editing, cataloguing and archival systems
- Understanding of security protocols and confidentiality requirements in defence establishments
- Experience in handling official events, seminars, conferences and VVIP/VIP visits
- Ability to coordinate with technical teams for accurate and timely documentation

(vii) Outline of the tasks to be carried out: The consultant will be responsible for carrying out the following tasks:

- Photography and videography of engine testing activities including pre-test, during test and post-test documentation
- Coverage of rig testing and associated technical activities.
- Photography of components, assemblies, subsystems and build stages for documentation and traceability.
- Coverage of official events such as retirement functions, seminars, conferences, training programmes and institutional activities.
- Photography and videography coverage of VVIP/VIP visits, official delegations and important interactions.
- Processing, editing, captioning and archival of photographs and videos for reports, presentations and institutional records.
- Coordination with project and technical teams to ensure timely documentation as per schedules

(viii) Estimated time period for completion of Tasks: Initially One Year and extendable as per norms to meet the following time bounded activities. Details of work proposed to be assigned are as follows: -

S. No	Task / Assignment	Estimated Time Duration
1.	Photography & videography of engine testing activities	As per project schedule
2.	Coverage of official functions, seminars, conferences, training programs	Throughout the year (Monthly / Quarterly / Half-yearly)
3.	Documentation of engine / subsystem / component build-up and assembly stages	Ongoing throughout the year
4.	Photography of components and technical items for reports and records	As and when required
5.	Coverage of VVIP / VIP visits and official delegations	As per event schedule
6.	Coverage of official meetings, inspections and institutional interactions	Quarterly / Half-yearly
7.	Processing, editing, archival and retrieval of visual records	Continuous throughout the year

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Terms of Reference (TOR) for Engagement of Consultants

(i) Whether the proposed engagement is against vacant post or for specific work or project: The engagement of a consultant is necessitated to handle the voluminous and increasing workload of various HRD activities at GTRE, particularly in view of the shortfall in manpower arising from the retirement of personnel without timely replacement.

(ii) Precise statement of objectives for appointment of Consultants: The aim and objective of engaging a consultant is to assign various time-bound HRD tasks, ensuring their completion within the stipulated time frame.

(iii) Category of Work : Admin & Allied

(iv) Pay level of Consultant (at the time of retirement/superannuation) : Level 6

(v) Discipline of domain, where engagement of consultant is required:-

The knowledge and expertise in a specific field are very much needed to meet the time bounded activities achieved through the planned trainings under DRDO (R&T) Scheme for Higher studies, Targeted trainings, Conducting modular & specialized courses, CEPs, POINTs, Orientation programmes DRDS & DRTC Assessment Activities. Apart from the above, the other HR related activities like awarding of Consultants, JRFs, engaging of OJTs & Apprentice Trainees, invited lectures, etc.,

(vi) The expertise / skills/ knowledge required for engagement as consultant: The consultant shall be well qualified and having versatile knowledge & experience in HR domain to serve the very purpose and train the existing manpower in planning and coordination of HR activities.

(vii) Outline of the tasks to be carried out: The consultant will be responsible for completing the following assigned tasks related to HR division;

- (a) Training Need Identification
- (b) Higher Studies (M.E / M.Tech Programme under DRDO R&T Scheme)
- (c) Higher studies at abroad (Sponsorship of DRDS for M.Sc Course on Gas Turbine Technology at Cranfield, U.K, Targeted Training & Specialized Courses
- (d) In-house Courses under CEP
- (e) POINTs & Orientation Programme
- (f) Conference / Seminars /Trainings at other reputed Institute (ASCI, ESCI, ATI, FTI etc)
- (g) Invited lectures
- (h) Awarding of JRFs

- (i) Degree, Diploma & ITI Trainees under Apprenticeship Training – Engaging, Monitoring , Performance appraisal & Re-imbursement of stipend to the Apprentice trainees.
- (j) Engagement of Retired Govt. employees as Consultant - : Projection of Annual Requirement , Obtaining HQrs Approval, Advertisement, Preparation of screening committee report, completion of engagement process documents etc.,
- (k) Imparting training & Project work for Final year students (Under-graduate & Post- Graduate & Paid Interns)
- (l) Awards at Lab Level & DRDO Level and Cash Award
- (m) Processing of Technical Papers and obtained approval of committee & Director for presentation in Seminars / Conference or issue in Journal
- (n) Annual Performance Appraisal Report (APARs) - Compilation, scrutinize and submit to DRDO HQ
- (o) Inventory control of Laptop - Handing & Taking over of Laptop to / from the eligible Officers and maintenance of Logbook.
- (p) Documentation & Maintenance of records for ISO
- (q) Organising events like National Science Day, /National Technology Day, Vigilance Awareness Week, Lab Raising Day etc.
- (r) Processing of files, follow- up action and obtained approval and sanction from Director, DG & HQ and submission of various reports to HQ.

(viii) Estimated time period for completion of Tasks: Initially One Year and extendable as per norms to meet the following time bounded activities. Details of work proposed to be assigned are as follows:-

S. No	Task / Assignments	Estimated time duration for completion of tasks	
(i)	Higher Studies in India & Abroad including R&T schemes	Time bound tasks carryout as per academic session	3 to 4 months
(ii)	Targeted Trainings / CEP/ Seminar / Conference/ Workshop / Invited lectures	As per course schedule Course / Training/ Workshop / Seminars etc. conducted throughout the year and payment process.	One full year
(iii)	Orientation / Points Programme for newly inducted Sc- 'Bs'	The points programme is conducted and completed in a span of three months.	3 to 4 months

(iv)	Apprentice Training (B.E, General, Diploma. & ITI)	The activities carried out and continues throughout the year include initiating, projection, approval for sanction, advertising, short-listing interviewing, engaging and processing stipend, performance appraisal and correspondence with NATS (BOAT)/NAPS(RDSDE) authorities , submission of quarterly, half yearly & annual progress report.	01 year duration
(v)	Impart Training & Project/Intern Work	Activities continues throughout the year as per schedule.	01 year
(vi)	Awards at Lab Level & DRDO Level	Tasks carry out from March-April & Dec	03 months
(vii)	Awarding of JRFs/RA	Based on requirement, activities include initiating, projection, approval of Director & HQ for sanction, advertising, short-listing interviewing, engaging and upgradation & extension process, submission of half yearly & annual progress report.	One full year
(viii)	Processing of Technical Papers	Tasks completes within 7 days to process and obtained approval for each paper for further action.	01 month (Each paper)
(ix)	APAR–Annual Performance Appraisal Report of Officers & Staff	Compiling, scrutinizing, obtaining signature and submission to DRDO HQ annually	03 – 04 months
(x)	Engagement of Consultant	Projection, Approvals, Engagement & Documentation etc.,	One full year
(xi)	Inventory control and maintenance of logbook of Laptop	Receiving stock, handing and taking over of Laptop to / from the eligible Officers and maintenance of logbook	07 – 08 months
(xii)	ISO – Internal & Final Audit (Quarterly/ Yearly)	Documentation & maintenance of records as per requirement.	01 year
(xiii)	Computerization, documentation and report generation	The computerization of day to day progress of activates generation of reports to HQ .	During the year
(xiv)	DRDS/DRTC Assessment	Time bound tasks carryout during Feb-June every year	04 Months
(xv)	Industrial/Instructional visits of Tri-Service	The activities carried out and continues throughout the year	One full year
(xvi)	Organizing Lab Level Events	Republic Day Celebration / National Science Day / National Technology Day / Independence Day Celebration / Lab Raising Day / Vigilance Awareness Week and its expenditure sanction/settlement of accounts.	One full year