

KIND ATTN - SH. AK. ROY)

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NOTIFICATION New Delhi 18 Jun 91

S.R.O. 142. In exercise of the powers conferred

by the proviso to article 309 of the constitution and in supersession of the Defence Research and Development Organisation Group 'C' Non-Gazetted (Technical Scientific and other Non-Ministerial) posts Recruitment Rules, 1968 in their application to the posts of Key Punch Operators except as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the Group 'C', Data Entry Operators posts in the Defence Research and Development Organisation, namely :-

1. Short Title and Commencement - (1) These rules may be called the Defence Research and Development Organisation, Data Entry Operator (Group 'C' posts) Recruitment Rules, 1991.
(2) They shall come into force on the date of their publication in the Official Gazette.
2. Number of post, classification and scale of pay - The number of the said post; its classification and the scale of pay attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.
3. Method of recruitment, age limit other qualifications, etc. The method of recruitment to the said post, age limit, qualifications and other matters relating thereto shall be specified in columns 5 to 14 of the said Schedule.
4. Disqualifications : No person,
 - (a) who has entered into or contracted a marriage with a person having a spouse living, or
 - (b) who having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax - Where the Central Government is of the

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~~Amended~~ vide SRA 53 197 (Encl)

opinion that it is necessary or expedient so to do, it may order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving - Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

The Schedule

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Please publish

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SCHEDULE 10

Name of post	: Number of posts	: Classification	: Scale of pay	: Whether select-ion post or non-selection post	: Age limit for direct recruits	: Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules 1972
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1	2	3	4	5	6	7
Data Entry Operator	7* (1991) subject to variation depend-ent on workload.	General Central Service Group 'C' Non-Gaz- etted Non- Ministerial	Rs. 1150-25-1500	Not appli- cable	18-35 years relaxable upto 40 years (Upto 45 years in respect of Sched- uled Castes/Scheduled Tribes candi- dates in case of Government Servants in accordance with the instructions or orders issued by the Central Government.	Not applicable

Note The crucial date for determining the age limit shall be the closing- date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of the Jammu and Kashmir State, Lahaul and Spiti Districts and Pangl Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).

Educational and other qualifications required for direct recruitment	Whether	Period	Method of recruit-	In case	If a Departmental	Circumstances in
	age & educational qualifications	of	whether by direct recruitment or by deputation/transfer	of recruitment whether by direct recruitment or by deputation/transfer	of recruitment whether by direct recruitment or by deputation/transfer	of recruitment whether by direct recruitment or by deputation/transfer
	and percentage of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods
	and percentage of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods
	and percentage of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods
	and percentage of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods
	and percentage of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods
	and percentage of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods
	and percentage of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods
	and percentage of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods	of the vacancies to be filled by various methods

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Essential (i) 12th standard pass or equivalent; (ii) should possess a speed of not less than 8000 key depressions per hour for data entry work.
Note (1) Qualifications are relaxable at the discretion of the competent authority in case of candidates, otherwise well qualified.
Note (2) The qualification(s) regarding experience is relaxable at the discretion of the Competent authority in case of candidates belonging to Scheduled Castes/ Scheduled Tribes, if, at any stage of selection the Competent authority is of the opinion that sufficient number of candidates belonging to

Not applicable
 Two Years
 By direct recruitment.
Note Vacancies caused by the incumbent being away on transfer on deputation or long leave under other circumstances for duration of one year or more may be filled from the officials of the Central Government holding analogous posts on regular basis and possessing the qualifications

Departmental Promotion Committee-III (for consideration of confirmation)
 (a) Head of the Establishment/Laboratory - Chairman
 (b) Two Senior Officers of the Establishment/Laboratory-Member.
 (c) An officer equivalent to the rank of departmental member but not connected with department - Member.
 (d) To be nominated by the Head of Establishment/Laboratory where Departmental Promotion Committee-III (for consideration of confirmation)

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these communities possess-
ing the requisite experience
are not likely to be avail-
able to fill up the vacancies
reserved for them.

Note 3 The Speed of 8000 key
depression per hour is to be
judged by competent authority
by conducting a speed test
on the Electronic Data
Processing machines by the
Competent authority.

prescribed for
direct recruits
under column B.

mental Promotion
Committee - III is
formed - Secretary.