

**PROFORMA FOR SUBMISSION OF PROPOSALS TO
LIFE SCIENCES RESEARCH BOARD FOR GRANTS-IN-AID
FOR DEPUTATION ABROAD**

(NB : 10 copies of the proforma required)

1. Name
2. Deptt. and the Institution
3. Purpose of deputation (in case the deputation is for participation in a seminar/symposia, the title of the symposia/seminar alongwith the venue and dates should be mentioned).
4. Details of deputation abroad for the last five years with information on countries visited, duration, purpose & sponsoring agency
5. Country/countries to be visited and the duration of the deputation
6. Whether the deputation is linked with the activities of LSRB Grants-in-Aid project(s) if so, the name of the project, its current status and need for deputation vis-a-vis the project activities should be briefly outlined.
7.
 - (a) Whether presenting a paper based on the LSRB project:
 - (b) Please also indicate the amount of registration fees and whether the organising committee has exempted payment of the above fees.
 - (c) Whether the paper to be presented has been cleared for publication by the coordinator of the concerned panel. If so, please attach a copy of the communication in this regard.
8. Benefits likely to accrue from the deputation
9. The total anticipated expenses for the deputation with break up and the support likely to be provided by the parent institution/organisers of the symposium/any other agencies like DST. CSIR/Industries etc.
10. Amount of grant requested from LSRB (Detailed break up)

PLACE:

SIGNATURE OF APPLICANT

DATE:

CERTIFICATE

Certified that the proposed expenditure of Rs. for deputation of Shri/Dr./Prof. can not be met from within the resources of the laboratory/Institute/University.

2. Only excursion fare has been included in the anticipated expenditure.

or

Excursion fare is not available on this route.

3. The break up of expenditure at Para 6.4 is as per institute norms.

Signature of Head of the Institution

NAME:

DATE :

Note:

Ten copies of the proposal should be submitted to Member Secretary, LSRB so as to reach at least three months in advance. Alternatively two copies could be submitted to Member Secretary, LSRB and one copy submitted alongwith the recommendations of the panel so as to reach LSRB Sectt at least 45 days in advance.