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फैक्स 23014576-011 :

भारत सरकार, रक्षा मंत्रालय  
रक्षा अनुसंधान तथा विकास संगठन  
कार्मिक निदेशालय, कार्मिक एए1  
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Government of India  
Ministry of Defence

Defence Research & Dev. Orgn.

Directorate of Personnel (Pers-AA1)

266 'A' Block, DRDO Bhawan,  
Rajaji Marg, New Delhi - 110 011

DOP/AA1/68067/Depu/Works/2021

07 Jun 2021

To,

All Ministries/ Department of Govt of India

**SUB: FILLING OF ADDITIONAL CHIEF CONSTRUCTION ENGINEER  
IN DRDO, MINISTRY OF DEFENCE ON DEPUTATION  
/ABSORPTION/RE-EMPLOYMENT BASIS**

Sir,

Applications from eligible candidates are invited for filling up the 01 post of Additional Chief Construction Engineer (Addl CCE), General Central Service Group 'A' Gazetted (Technical) in the pay level 13 on deputation/absorption/re-employment basis.

2. The eligibility conditions for the above posts are :-

**QUALITATIVE REQUIREMENTS:**

**(A) Deputation (Civilian Officer) :-**

Civilian Officers of the Organised Engineering Services of the Central Government or other departments or State Government or public sector undertakings:

- (a) (i) holding analogous posts on a regular basis in the parent cadre or department; or
- (ii) With five years regular service in grade rendered after appointment thereto on regular basis in Level-12 (erstwhile Grade Pay of Rs 7,600/-) in the parent cadre or department; and
- (b) possessing the following education qualification and experience:-
  - (i) Degree or equivalent in Civil or Electrical or Mechanical Engineering or in Architecture from a recognized university or institutions;
  - (ii) Ten years experience in planning or execution of civil works in a responsible position in a Govt service or in a semi Govt or local body.



- (iii) Experience in planning/execution of major time-bound projects or Workshops/Factories/Research Establishments in a responsible position in a Govt service or in a semi Govt or local body.

or

Experience in Estate management in a responsible position in a Govt service or in a semi Govt or local body (i.e. encroachments, development, usufructs and litigation and other matters relating thereto) provision of civic amenities for inhabited, estates, arboriculture and environmental health, civic taxes and other matters relating thereto and expert knowledge of Land Acquisition, Laws, Land valuation techniques, rules related to negotiated purchase or hiring of immovable property.

**Desirable:**

Knowledge of scales of accommodation, budget monitoring and quantity surveying.

(The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation/absorption. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.)

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding, this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years. The maximum age-limit for appointment on deputation shall not exceed fifty six years as on the closing date of receipt of applications.)

**(B) Deputation or absorption or re-employment (For Service Personnel):**

Engineers officers from the service of the rank of :

- (a) Colonel or equivalent or Lieutenant Colonel or equivalent with five years regular service in the rank; and
- (b) Possessing the prescribed educational qualifications and experience
  - (i) Degree or equivalent in Civil or Electrical or Mechanical Engineering or in Architecture;



- (ii) Ten years experience in planning or execution of civil works in a responsible position in a Govt service or in a semi Govt or local body.
- (iii) Experience in planning/execution of major time-bound projects or Workshops/Factories/Research Establishments in a responsible position in Govt service or in a semi Govt or local body.

or

Experience in Estate management in a Govt service or in a semi Govt or local body (i.e. encroachments, development, usufructs and litigation and other matters relating thereto) provision of civic amenities for inhabited, estates, arboriculture and environmental health, civic taxes and other matters relating thereto and expert knowledge of Land Acquisition, Laws, Land valuation techniques, rules related to negotiated purchase or hiring of immovable property.

**Desirable:**

Knowledge of scales of accommodation, budget monitoring and quantity surveying.

Note: The officers who are due to retire, or those who are to be transferred to 'reserve' category within a period of one year and have the requisite experience and qualification shall also be considered and if selected such persons would be given deputation terms up to the date on which they are due for release from the Armed Forces, thereafter they may be continued on re-employment terms.

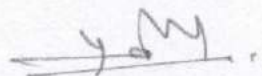
(The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation/absorption. Similarly, deputationst shall not be eligible for consideration for appointment by promotion.)

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding, this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not exceed three years.)

3. The selected officers will be appointed under the normal terms and conditions prescribed in this regard by the Govt of India from time to time.

4. It is requested that application (in duplicate and counter-signed by the Cadre Controlling Authority), as per the enclosed (Annexure-I), alongwith photocopies of completed and up-to-date APARs for the last five years (2013-14 to 2018-19) of the officers who could be spared in the event of their selection may be sent to Shri Pravin Kumar Das, Deputy Director, Dte of Personnel (Pers-AA1), Room No. 266, 2<sup>nd</sup> Floor, DRDO Bhawan, New Delhi-110105, within a period of 60 days from the date of circulation/publication of this circular in Employment News/Rozgar Samachar. Photocopies of the APARs should be attested on each page by an officer not below the rank of Under Secretary or equivalent in the Central Govt, failing which the application of the candidate shall be summarily rejected. In the event of selection, the applicant will not be allowed to withdraw his candidature.

5. Applications received after the last date or without duly attested copies of ACRs/APARs as indicated above or without the counter-signature of the employer, or otherwise incomplete, will not be considered. No action will be taken on advance copies of the applications or applications, which are not received through proper channel.



(Pravin Kumar Das)  
Dy Dir.(Pers AA-1/ DOP)  
for Chairman DRDO

Copy to: -

Asstt Director  
Advt Section, Employment News  
Ministry of Information & Broadcasting  
Room No. 764  
Soochna Bhawan  
CGO Complex  
Lodhi Road, New Delhi- 110003

:With a request to publish the indicative version of this vacancy circular in the ensuing issue of Employment News/Rojgar Samachar.

DRDO Official Website

Through Q & IT. ✓



### DUTIES OF ADDITIONAL CHIEF CONSTRUCTION ENGINEER (ADDL CCE)

- (i) Assist the Chief Construction Engineer in undertaking planning of civil works project commencing from conceptual stage to detailed architectural and structural design, specifications, bill of quantities, cost estimates for buildings, utility services and external services.
- (ii) Assist the Chief Construction Engineer in undertaking execution of selected time bound R&D Civil Works Projects.
- (iii) Preparation of schemes for land scaping/arboriculture and environmental/ecological improvements for DRDO centres and undertake implementation of sanctioned schemes on turn key/ consultancy or contract basis.
- (iv) To evolve management structure and procedures for the maintenance services of buildings and utility assets of DRDO till assets are handed to MES/Director of Estates.
- (v) To take contract action including preparation and issue of work package.
- (vi) Office management and control of the staff.

**ANNEXURE-I**

Space for  
photograph

**APPLICATION FOR APPOINTMENT TO THE POST OF  
ADDITIONAL CHIEF CONSTRUCTION ENGINEER ON  
DEPUTATION/ABSORPTION/RE-EMPLOYMENT BASIS IN DRDO,  
MINISTRY OF DEFENCE**

01.	Name of the applicant (in Block letters):					
	(a) Complete postal address of the applicant's present office: (with PIN, Tele/ FAX)					
	(b) Complete postal address of the Cadre Controlling Authority (with PIN, Tele/ FAX):					
02.	Date of Birth (in Christian Era):					
03.	Date of Retirement under Central Govt. Rules:					
04.	Educational Qualifications:					
05.	Whether Educational and other qualifications/ Experience required for the post are satisfied:					
	(a) Essential:					
	(b) Desired:					
06.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post:					
07.	Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature:					
	Office	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in details)
08.	Nature of present employment i.e., Ad-hoc or Temporary or Quasi-permanent or Permanent:					
09.	In case the present employment is held on deputation/ contract basis, please state: - (a) The date of initial appointment: (b) Period of appointment on deputation/ contract; (c) Name of the parent office/ organization to which you belong.					
10.	Whether working under Central Govt? (Yes/ No)					
11.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade:					



12.	Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale:		
13.	Total emoluments per month now drawn :		
14.	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).		
15.	Whether belongs to SC/ST		
16.	Choice of stations for posting		
17.	Remarks (The candidates may indicate information with regard to (i) Research Publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)		

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Address with email and Mobile No. \_\_\_\_\_

Date-----

Countersigned  
(Employer with Seal)

### UNDERTAKING

I hereby declare that above particulars are correct and true to the best of my knowledge and belief. "I, \_\_\_\_\_ undertake that in the event of my selection to the post of \_\_\_\_\_ in DRDO, on deputation basis, I will not withdraw my candidature."

Place : \_\_\_\_\_

Signature of the Candidate

Date : \_\_\_\_\_

**Note: No column of the proforma should be left blank. Incomplete applications are liable to be rejected.**



**CERTIFICATE BY CADRE CONTROLLING AUTHORITY**  
**IN RESPECT OF SHRI/ SMT**

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1. Certified that particulars furnished by the officer have been checked from available records and found correct.
2. Certified that applicant is eligible for the post applied as per conditions mentioned in the circular/ advertisement.
3. Certified that no vigilance/ disciplinary case is either pending or contemplated against the applicant.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. It is certified that no penalty has been imposed on the applicant during last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
6. Attested photocopies of up-to-date APARs for last 5 years (2013-14 to 2018-19) are enclosed. **Photocopies of APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.**

Signature \_\_\_\_\_  
Name, Designation & Tele of the forwarding Officer  
(Office Stamp)

Date:

Place: