

Institute of Technology Management (ITM), Mussoorie

Training Calendar at a Glance

Year 2018-2019

S No	Code	Course Title	Eligibility	Duration
1	*DRTC 1	Orientation Course for Newly Promoted TO 'A'	Newly Promoted TO 'A'	16 – 20 April 2018
2	*DRTC 2	Basic Technology Management	DRTC Officers	14 – 18 May 2018
3	PM11	Foundation Course in Project Management	Sc 'B', 'C' and 'D'	04 - 08 June 2018
4	MM 11	Govt. of India Regulations for Procurement	All Officers	11 - 13 June 2018
5	TM 11	Foundation Course in Technology Management	Sc 'B', 'C' and 'D'	18 - 22 June 2018
6	OB 11	Communication and Interpersonal Skills	Sc 'B', 'C' and 'D'	09 – 13 July 2018
7	OB 12	Group Dynamics and Team Building	Sc 'B', 'C' and 'D'	16 - 20 July 2018
8	MM 12	Procurement Manual :2016	All Officers	23 - 26 July 2018
9	OB 21	Soft Skills for Enhancing Interpersonal Effectiveness	Sc 'D', 'E' and 'F'	27 - 31 Aug 2018
10	MM 21	Negotiation & Contract Drafting	Sc 'D', 'E', 'F' and 'G'	05 - 07 Sep 2018
11	TM 31	Advance Course in Technology Management	Sc 'F' and 'G'	17 - 19 Sep 2018
12	OB 31	Leadership Excellence	Sc 'F' and 'G'	24 - 26 Sep 2018
13	PM 31	Advance Course in Project Management	Sc 'F' and 'G'	03 - 05 Oct 2018
14	#TECHMA 18	National Conference on Technology Management (TECHMA 2018)	Officer from DRDO and other S&T Organisations	26 – 27 Oct 2018 (Tentative)
15	#MM (WS)	Continued Relevance of Procurement Policy in DRDO (Workshop)	Senior Scientists	01 - 02 Nov 2018 (Tentative)
16	OB 32	Organisational Excellence	Sc 'F' and 'G'	12 - 14 Nov 2018
17	AWS 26	Advance Work Study Course (AWS-26)	Service Officers and DRDS	26 Nov 2018 – 15 Feb 2019
18	PM 21	Project Management for Mid Level Scientist	Sc 'D', 'E' and 'F'	14 - 18 Jan 2019
19	TM 21	Technology Management for Mid Level Scientist	Sc 'D', 'E' and 'F'	04 - 08 Feb 2019
20	MM 13	SMG 2004	Officers engaged in MM related activity	18 - 20 Feb 2019
21	*DRTC 3	Basic Project Management	DRTC Officers	25 Feb – 01 Mar 2019
22	#OB (WS)	Work Life Balance (Workshop)	DRDS and Senior DRTC Officers	04 – 06 Mar 2019 (Tentative)
23	*DRTC 4	Orientation Course for Newly Promoted TO 'A'	Newly Promoted TO 'A'	11 – 15 Mar 2019

❖ To subscribe above courses duly filled nomination form may be forwarded to Director, ITM. Based upon eligibility and vacancies available, the nomination shall be confirmed.

❖ *Serial No. 1, 2, 21 and 23 are CEPTAM Courses, nomination to be forwarded to Director CEPTAM only.

❖ # Dates are tentative

❖ In addition to above courses ITM shall conduct joint courses with DRDO HQrs, Certification Courses and POINTS course.